

Welcome to your new Touchless Menu

User Guide

How to Set Up

Login to your account at TouchlessMenu.com

Enter your establishment name, menu title, and menu URL on your Dashboard.

If you would prefer to upload a .pdf of your menu, or schedule when your menus are available, upgrade to Touchless Menu Premium by clicking

 Options on your dashboard and selecting  Upgrade

Place your Touchless Menus on your tables and start utilizing your Touchless Menus.

Educating Your Guests

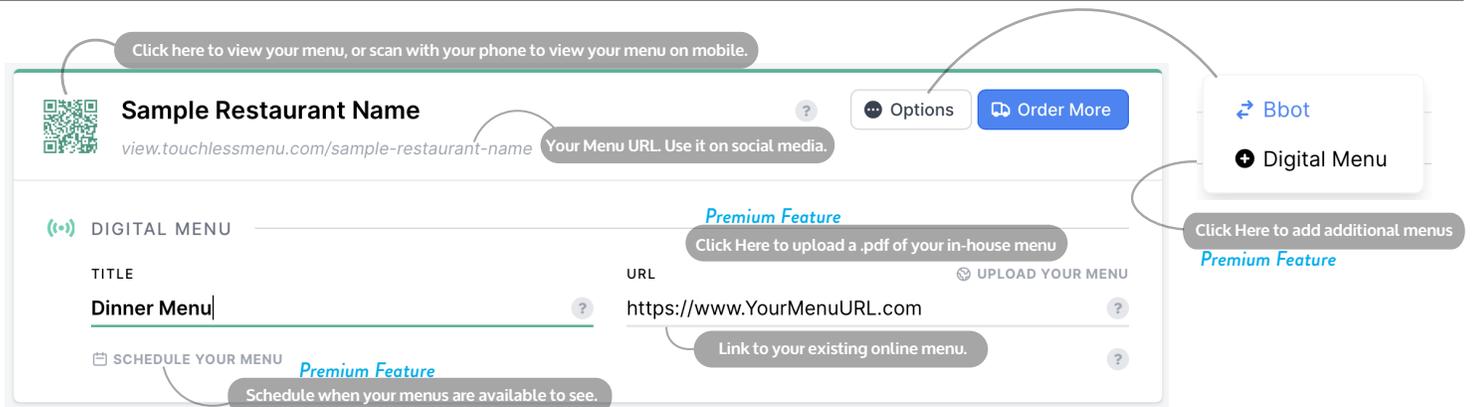
With 2020 being what 2020 was, your guests will probably already know how to use the QR code to access your menu. Some guests may still require an education on the NFC function of your Touchless Menu.

To use NFC, your guests will need to place their NFC sensor near the Touchless Menu.

- For guests with **iPhones**, their NFC sensor is located at the top of their phone.
- For guests with **Android**, their NFC sensor is located in the middle of their phone.

If you're using disposable menus, make sure you are only giving them out upon request. This will drastically cut down on, or eliminate the printing of disposable menus.

Your TouchlessMenu.com Dashboard



The screenshot shows the dashboard for a "Sample Restaurant Name". Key features and callouts include:

- QR Code:** A callout points to the QR code with the text "Click here to view your menu, or scan with your phone to view your menu on mobile."
- Menu URL:** A callout points to the URL "view.touchlessmenu.com/sample-restaurant-name" with the text "Your Menu URL. Use it on social media."
- Options and Order More:** Callouts point to the "Options" and "Order More" buttons.
- Bbot and Digital Menu:** Callouts point to the "Bbot" and "Digital Menu" buttons on the right side.
- Premium Feature - Upload Menu:** A callout points to the "UPLOAD YOUR MENU" button with the text "Click Here to upload a .pdf of your in-house menu".
- Premium Feature - Schedule Menu:** A callout points to the "SCHEDULE YOUR MENU" button with the text "Schedule when your menus are available to see."
- Premium Feature - Link to Existing Menu:** A callout points to the URL field with the text "Link to your existing online menu."
- Premium Feature - Add Additional Menus:** A callout points to the "Digital Menu" button with the text "Click Here to add additional menus".

Why should you upgrade to Premium?

Touchless Menu Premium gives you more control over your Touchless Menus with the following features:

Replace Lost, Stolen or Damaged Touchless Menus for FREE with Premium

Upload .pdf of your in-house menu.

- If you don't have your menu online already, you can upload it to TouchlessMenu.com and update it as often as you need to.
- Use the link provided to add your uploaded menu to your social media accounts.

Schedule when your menus are shown.

- If you serve multiple meal periods, you can schedule when your menus are available on your Touchless Menus. Don't make your guests scroll through every menu to get to your lunch menu at lunch time.

Display Multiple Menus in an easy to use interface.

- With Touchless Menu Premium, you can link to or upload multiple menus making it easier for your guests to find what they're looking for. Great for establishments with cocktail, wine, and dessert menus, or even special event menus.

Bbot + Touchless Menu

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Enter the Table Number and URL for that table into the Table Number and URL fields. You can also upload a .csv of your table numbers and their corresponding URLs by clicking [Upload CSV](#)

Click [PDF](#) to download a printable chart of the Touchless Menu Card Numbers and their corresponding Table Numbers.

Place the Touchless Menus on your tables and they're ready to go.

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Your TouchlessMenu.com + BBot Dashboard

The Table Number column is based on your table numbers. Any card can be programmed to work for any table number.

Card Number	Table Number	URL
00002	Table 1	https://SampleRestaurantName.menu/1
00003	Table 2	https://SampleRestaurantName.menu/2
00004	Table 3	https://SampleRestaurantName.menu/3
00005	Table 4	https://SampleRestaurantName.menu/4
00006	Table 5	https://SampleRestaurantName.menu/5
00007	Table 6	https://SampleRestaurantName.menu/6

This URL links the Touchless Menu to your BBot Location page. You can change the URL in this column at any time.

The Card Number can be found on your Touchless Menu below the QR code

Order more at any time. Don't worry about the table number and url; you can set that up later.

Download a Printable .pdf of your card numbers and table numbers.

If you want to update your Touchless Menus in bulk, you can create a .csv and upload it here. Once you have uploaded, click Save Import.